



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	CHRIST COLLEGE, PUNE
Name of the head of the Institution	Sony J. Chundattu
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02027030898
Mobile no.	8412011922
Registered Email	director@christcollegepune.org
Alternate Email	schundattu@gmail.com
Address	Christ College, 26/4A, Sainikwadi, Vadgaonsheri
City/Town	Pune
State/UT	Maharashtra
Pincode	411014

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Semi-urban</b>
Financial Status	<b>private</b>
Name of the IQAC co-ordinator/Director	<b>Mrs. Deepa Sujith</b>
Phone no/Alternate Phone no.	<b>02020271785</b>
Mobile no.	<b>9890109429</b>
Registered Email	<b>deepa.sujith@christcollegepune.org</b>
Alternate Email	<b>deepasujith2003@yahoo.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.christcollegepune.org">http://www.christcollegepune.org</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="https://christcollegepune.org/wp-content/uploads/2019/08/HANDBOOK-2018-19.pdf">https://christcollegepune.org/wp-content/uploads/2019/08/HANDBOOK-2018-19.pdf</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>B+</b>	<b>2.64</b>	<b>2018</b>	<b>03-Jul-2018</b>	<b>02-Jul-2023</b>

<b>6. Date of Establishment of IQAC</b>	<b>02-Jul-2016</b>
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### **7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>ISO Certification</b>	<b>21-Sep-2018</b> <b>1</b>	<b>1581</b>

Online Student Feedback System	01-Apr-2019 13	1574
Faculty Development Program	14-Jun-2019 3	29
International Conference on Environment and Ecology	18-Feb-2019 3	120
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NA	N/A	2018 0	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

International Conferences State Level Seminar Restructured Performance Indicator Parameters for teachers for performance appraisal Data Collection for ISO Certification Permanent Affiliation

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
To bring all activities(Curricular/Cocurricular) in stream line	Academic Planner is prepared and given to students and teachers
Decentralisation of tasks, especially for compilation of data for AQAR submission 2018-19. Division of teachers into various criteria with heads allocated for each criteria	Compilation of data till April 2019. Annual report for the academic year prepared and submitted to the parent university.Aided to furnish necessary documents for the permanent affiliation process
To gain more governmental recognitions	ISO Certification
To shift from manual marking of attendance to a better method to generate quick and easy reports	Implementation of App based Attendance ,Management System .MOU signed with Mograsy technologies
To improve research culture	Formulated Performance Indicator Framework for teachers on the basis of which performance evaluation was conducted by the management. Initiated two International conferences
Online feedback system for students	Unbiased genuine feedback from students which aided to conduct student satisfaction survey for the academic year
To meet some recommendation of NAAC	Improved number of MOUs and linkages
Website updation	Partially updated
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
College Development Council	14-Sep-2019

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
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Date of Visit	30-Aug-2018
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2018
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Date of Submission	27-Dec-2018
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>MIS of the institution plays role in administration, communication and its various operations. Specialized and customized software programs are existing to manage accounts, students admission and attendance, teachers attendance and partially automated library. Hardware: Email: The college has a gsuite account which facilitates a separate domain for Christ College Pune. The Gsuite account provides access to various google apps which the users can utilize for ICT. This provides email accounts to its staffs through gsuite domain of the college. The access to the same is permitted to the Director and faculty in charge. An email account is created for the staff as and when he/she is appointed in the institution and the account is deleted after data back up if any of the staff leaves the organization. Hardware a) All the systems in our college are connected to a local Network (LAN) which is managed by our Network Administrator. b) WiFi provided for Internet Access c) For Network Security Firewall is used(Sophos) d) Finger Print Machine for Employee attendance Software We use different ERP softwares for handling various modules that are functioning in our college. a) Mograsys Software: The major modules like attendance, HRMS, Learning Management System, Academic Management like report cards and exam control. Provision to send SMS to students and parents were also accommodated using this software. b) Vriddhi Software: Modules like online admission, fees, Library Management System were handled by Vriddhi c) Tally 9 and Excel Finance, accounts and Payroll were looked after by our Accounts department with the help of these softwares. d) Christ College website All the information regarding College, the recent updates and events were displayed on the website</p>
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**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being an affiliated institute to SPPU, the institute implements the curriculum prescribed by the parent university. For effective implementation of the curriculum, the following process is developed and deployed. Plan for effective implementation of curriculum: At the outset, the Director of the college conducts meetings with Chief Executive Council to develop strategies for effective implementation of the curriculum. Teachers are encouraged to impart the curriculum through innovative teaching methods such as presentations, assignments, discussions, workshops, seminars and industrial visits besides the regular/traditional chalk and talk methods. An academic calendar is circulated to all departments, staff and students. Duration of semester and its commencement, and completion with respective course content is included in the same. At the beginning of each semester departmental meetings are held to give clear idea on subject allotted to each teacher and work load is maintained.

Objective of every course is available for all stakeholders through the brochure and college prospectus. Faculty prepare Teaching Plan and compliance report every month which is cross verified by HoDs and Coordinators. The College encourages its faculty members to participate in Orientation/Refresher Courses/ Workshops/ Seminars so as to update their knowledge and to improve the teaching practices. The college provides ample books and other teaching and reference materials like journals, magazines, to enable its teachers to ensure effective delivery of curriculum. Library committee conducts meeting and takes appropriate decision regarding the requirement and procurement of books, journals, e-journals and takes suggestions from each faculty for the requirement of additional books every academic year. Encouraging faculty members to evaluate their own learning and teaching practice and ensuring that they deliver curriculum effectively self-appraisal process and performance evaluation is conducted after collecting feedback from students. Educational Objectives and program objective of each branch of study are framed and displayed in the departments and teachers and students are well aware of it.

For a group of around 50 students a teacher is allocated as Mentor. Mentor conducts frequent discussions with mentees and identifies learning difficulties of slow learners. The academic performance of students is continuously monitored by conducting unit tests, mock practical examinations during the semester. The college employs learner centric techniques such as assignments, peer learning, group discussion, brain storming, case studies, projects, quiz etc., in the delivery of the academic courses. Feedback from alumni and parents is given due importance in identifying the gap in academics and industry and design content beyond curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
N/A	N/A	01/03/2019	0	N/A	N/A

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Physics, Chemistry, Mathematics and Electronics	02/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Android Development	02/08/2018	35
Web Designing	06/08/2018	35
Advance Excel	07/08/2018	40
Angular Js	06/09/2018	30
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Nil	67
BBA	International Business	76
BBA	Nil	57
BSc	Computer Science	51
BBA	Computer Application	59
MSc	Computer Science	27
MSc	Computer Science	22
BBA	International Business	63
BBA	Computer Application	59
MSc	Computer Science	22
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Students provide feedback through google forms which is provided as link to them almost by the end of academic year. Those students who have more than 50

percentage of attendance are considered eligible for filling the forms. Feedback is received on varied aspects of teaching, learning, administration and other facilities. Students are given freedom to opine their suggestions in the forms itself. A rating from poor to excellent is done by the students on the basis of which analysis is done. Average and percentage of various areas are calculated and recorded graphically. The strength and weakness mentioned by students are summarized in the overall feedback analysis. Feedback is also collected from parents on various areas like academics, administrative, sports, cultural activities, examination and other facilities during the result evaluation process which happens after declaration of results through google forms. It is also collected manually during PTA meetings. Suggestions and recommendations given by parents are discussed in the further PTA meetings and is brought before CDC for further developmental actions. The suggestions given on areas related to academics are put forth in Chief Executive Council Meetings and necessary action for improvement is taken accordingly.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics	360	186	186
BCom	Nill	372	355	355
BSc	Computer Science	240	165	164
BSc	Nill	120	57	57
BBA	Nill	248	205	205
BBA	Computer Application	240	200	200
BBA	International Business	248	224	224
MCom	Nill	120	97	97
MSc	Computer Science	60	49	49
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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1391	146	34	Nill	8

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Number of smart classrooms	E-resources and techniques used



	ICT (LMS, e-Resources)	available	Classrooms		
34	34	10	13	1	9
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. The college has a mentoring system where every student on seeking admission to the first year is assigned a mentor. Frequent interactions with the mentor and mentee takes place depending on the need of the mentee to discuss problems and issues (personal and academic). Through this system the mentor identifies slow and advanced learners and programs for them are suggested by the mentors. Understanding the financial conditions of the student, the mentor recommends fee concessions to them. The mentors are responsible for academic progress and psychological well being of their mentees. They are also entrusted with the task of monitoring the attendance and progress of the student. The college maintains a mentor mentee record in the form of a booklet to track the details.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1537	34	1:45

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
34	29	5	5	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Fr Sony J Chundattu	Director	Human Excellence Golden Award from the Academy of Universal Global Peace USA
2018	Dr. Fr Sony J Chundattu	Director	Fellowship Award from International Benevolent Research Foundation, Kolkata
2018	Dr. Fr Sony J Chundattu	Director	Fellowship Award from International Foundation for Environment and Ecology (FIFEE)
2018	Dr. Fr Sony J Chundattu	Director	Environment Excellence Award.
2018	Dr. Fr Sony J Chundattu	Director	World Peace Excellence Award from World Achievers Foundation

2018	Mrs. Geetha Rajan	Assistant Professor	National Conference on Emerging Trends on Electronic Business(Best Research Paper Presentation Award)
2018	Mrs. Geetha Rajan	Assistant Professor	International Multidisciplinary Research Conference On "New Trends, Issues, Changes and Challenges in Commerce, Management, Economics and Entrepreneurship" (Best Presentation Award)
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	Computer Science	Year	08/04/2019	04/06/2019
MSc	Computer Science	Semester	20/05/2019	10/07/2019
BBA	Computer Application	Semester	08/04/2019	06/06/2019
BBA	International Business	Semester	10/04/2019	06/06/2019
BA	Economics	Year	18/04/2019	20/06/2019
BBA	Finance	Semester	10/04/2019	06/06/2019
BSc	Plain	Year	09/04/2019	03/05/2019
BCom	Cost Works Accounting	Year	30/03/2019	07/06/2019
MCom	Advanced Cost works Accounting	Semester	13/05/2019	04/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Areas of Examination reforms: Administrative: Inadequate human resources: More members are added to exam cell for smooth functioning of examination. In order to avoid leakage of question papers one dedicated email address was prepared namely exam@christcollegepune.org for exam related communication. Subject teachers in the presence of the Head of the departments/Coordinators are

responsible for internal marks entry in order to submit to the university without any discrepancies. Infrastructure: The separate Strong Room for security of printing question papers and separate place is made available for keeping evaluated answer sheets, Modern and fast working printing machine was purchased for smooth printing of question papers. Resource allocation: Two technical staff has been added in exam cell for technical error correction and smooth functioning of examinations. Security: In order to avoid leakage of papers during paper settings a separate computer system is provided in exam department for teachers where at one time only one subject teacher can sit and set a question paper. Security threat to printers is taken care in the strong room with only one appointed person who is responsible for taking print outs. Low quality of questions are filtered from HOD'S and Coordinators while proof readings of question papers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

2.5.3: The college prepares academic calendar at the beginning of the year and distributes it to the department students and staff. It contains the yearly schedule of the college which includes holiday list, schedule of examinations, NSS activities, college activities, cultural programs, orientation programmes, parent teacher meeting and other events. Every stage of curriculum delivery and its plans and procedures are documented in the academic calendar. Duration of semester, its commencement and completion with respective course content is included in the same. It clearly features all the major events and internal exams.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://christcollegepune.org/courses>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
118132	BA	Economics	35	23	65.71
120133	BCom	Nil	137	84	61.31
10113	BBA	Nil	59	45	76.27
10316	BBA	International Business	62	49	79.03
10216	BBA	Computer Application	59	40	67.79
11013	BSc	Computer Science	50	17	34
25013	MCom	Nil	35	31	88.57
21613	MSc	Computer Science	25	22	88

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the

questionnaire) (results and details be provided as weblink)

<https://christcollegepune.org/wp-content/uploads/2019/09/Students-Feedback-Analysis.pdf>

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	N/A	0	0
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#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
N/A	N/A	01/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Brain Computer Interface (BCI) and its role in stress management of Loco Pilots	Ms. Geetha Rajan	Indira College of Commerce and Science	19/12/2018	Best Research Paper
The role of effective management in controlling VUCA environment	Ms. Geetha Rajan	IMRC on New trends, issues, changes and challenges in Commerce, Management, Economics and Entrepreneurship	25/08/2018	Best paper presented
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
N/A	N/A	N/A	N/A	N/A	01/03/2019
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#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science	5	5.65
International	Commerce	2	5.85
International	Arts	3	5.9
International	Physical Education	1	5.38
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### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Science	1
Arts	1
Computer Science	4
Commerce	6
Arts	1
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### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
N/A	N/A	N/A	2018	0	N/A	Nil
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
N/A	N/A	N/A	2019	Nil	Nil	N/A
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	55	43	22	14
Presented papers	21	6	Nil	Nil
Resource persons	Nil	Nil	3	Nil

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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Bal Mela (HIVAIDS Awareness Camp)	Sarv Seva Sangh and NSS	2	10
PMI Pune Half Marathon	Prison Ministry India and Loyola High School and NSS	5	9
Kerala Flood Relief Drive	NSS	5	278
HIV/AIDS Awareness Rally	NSS	5	50
Sawchh Bharat Abhiyan Rally	NSS	5	50
Street Cleanliness Drive at Wadgaonsheri	NSS	5	50
Door to Door Public Awareness drive on Hum Swachh Toh Bharat Swachh	NSS	5	50
Plantation at Bakori Village	NSS	5	50

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Republic Day Parade	Certificate	Government of India	1
Choreography for Hum Fit to India Fit Campaign	Letter of Recognition	Film and Television Institute of India, Pune	2
Voluntary Blood Donation Movement	Merit Certificate	Regional Blood Bank, Govt. of Maharashtra	151

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
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AIDS Awareness Camp	Sarv Seva Sangh	Bal Mela (HIVAIDS Awareness Camp)	2	10
Swachh Bharat	SPPU	Swachh Bharat Rally	5	50
Felicitation of Indian soldiers on surgical strike day	NSS and Indian Army Southern Command Kirkee	Felicitation of Indian soldiers on surgical strike day	5	50
Fitness Campaign	FTIIPune	Hum Fit Toh India Fit	3	50
Blood Donation Camp	Sassoon Hospital and Regional Blood Bank	Blood Donation Camp	5	146
NSS Special Winter Camp	SPPU	Winter Camp at Bakori Village	5	25
Nirbhaya Kanya abhiyan 2 day workshop	SPPU Students Development	Women Empowerment	7	100
Plantation Drive	Gram Panchayat Bakori	Plantation Drive	5	50
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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Studen Exchange Program at BSSS	14	Self Financed	5
Faculty Exchange Program At BSSS	1	Self Financed	5
Faculty Exchange Program At Christ College	14	Self Financed	5
International Multidisciplinary Conference	113	International Benevolent Research Foundation, Kolkata	2
international Conference on Environment and Ecology	120	International Foundation for Environment And Ecology, India	3
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#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant

		industry /research lab with contact details			
N/A	N/A	N/A	01/03/2019	01/03/2019	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Bhopal School of Social Sciences	16/11/2018	Student Exchange, Faculty Exchange, exchange of Academic materials and publications, to participate in seminars, symposium and other type of academic discussions	14
CM Techno Solution	31/08/2018	Conduct Workshops /certificate course	95
Mohipuri Technologies Pvt.Ltd	29/08/2018	Internships /Workshops	86
Deccan Education Societys Shri.Navalmal Firodia Law College, Ferguson College Campus, PuneDeccan Education Societys Shri.Navalmal Firodia Law College, Ferguson College Campus, Pune	07/08/2018	Seminars/Workshops	93
Mejorar Solutions	01/06/2018	Competitive Exam and Soft Skill Training	202
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#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
53.35	10.68

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added



Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
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#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Vridhhi	Partially	2.0	2017

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4833	646316	248	40420	5081	686736
Reference Books	2443	516530	151	59312	2594	575842
e-Books	97000	35400	Nill	Nill	97000	35400
Journals	26	24988	Nill	Nill	26	24988
e-Journals	6003	38085	Nill	Nill	6003	38085
Digital Database	1	35400	Nill	Nill	1	35400
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill
Library Automation	1	141777	Nill	Nill	1	141777
Weeding (hard & soft)	398	46840	350	54765	748	101605
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	135	90	48			15	12	50	18
Added									
Total	135	90	48	0	0	15	12	50	18

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
53.35	40.31	194.8	126.9

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**Maintenance Policy and Procedure:** 1. A department in need of repair and maintenance work must register a complaint through Maintenance Supervisor in the Bursar's office and provide the details of the maintenance required. 2. A technician will be identified by Bursar and appointed to visit the site to complete the maintenance as required. 3. On Job Completion a report to be provided by the technician to the Maintenance Supervisor. 4. Maintenance Supervisor signs Job Completion Report and forwards it to the Bursar's Office. 5. Bill is generated and processed by the concerned authorities and forwarded through Director for final payment. 6. All monthly maintenance bills are brought to the notice of Office Accountant. 7. Annual Maintenance Contracts are in place for computer related repairs and maintenance, power backup systems, fire extinguishers and pest control for library and canteen. **Laboratories:** 1. A timetable wise allotment of Laboratory for different classes must be followed. 2. Standard Operational Procedures for handling various chemicals, equipments and instruments are to be strictly followed 3. Dead Stock register is to be maintained and updated regularly. 4. Dead Stock verification and inspection has to be carried out by Maintenance Supervisor at the end of the Academic Year. 5. Old and outdated equipment, chemicals and instruments should be discarded by following standard procedure. 6. Any deviation/discrepancy in any of above is to be brought to the notice of the Principal / Director immediately. **Sports complex:** 1. The Students can make use any of facilities available with Physical Education department through an advance requisition in writing. 2. On receipt of requisition Physical Education Director may confirm availability of the same

and students can make use of it. 3. Physical Education Director should confirm that all facilities/equipments are returned in good working condition and if there is a loss or breakage, it should be recorded and necessary action should be taken with support of Maintenance Committee. Library: 1. Every student must procure an Identity card within one week of taking admission. 2. Library card can be used for issuing two books every week. 3. Non return of Library book on time will attract applicable fine. 4. Every student can access online learning resources such as magazines, academic websites, blogs etc through computer terminals available in the Library. 5. Student must sign in the register upon arrival in Library. Computer Laboratory: 1. All computer laboratories will be allotted to different classes and faculty based on syllabus and timetable. 2. All new requirements of computers are processed through a proposal made by the dept to College Management. Class Rooms: 1. Classrooms are allotted as per student strength. 2. Respective class teacher is given responsibility for the maintenance of their class room. 3. The in charge teacher informs Bursar about the requirement of repair / cleanliness. SMART Room: 1. College maintains a Entry Register for usage of SMART Room 2. Access to Smart Room for Guest Lecture is provided on prior requisition in writing from the staff to Director.

<https://christcollegepune.org/wp-content/uploads/2019/09/Maintenance-Policy-and-Procedure.pdf>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Concessions	417	821625
Financial Support from Other Sources			
a) National	Nil	Nil	0
b) International	Nil	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Guidance for competitive exams	23/07/2018	122	Majorar Solutions
Softskill Development	01/08/2018	80	Majorar Solutions
Remedial coaching	06/09/2018	135	Prof. Assunta MendoncaSandhir, Christ College Pune.
Career Counseling	20/08/2018	180	Margadarshak Pune Center, TIME Academy.
Personal Counselling	03/10/2018	21	Prof. Baiju Sebastian, Asha Foundation, Phone: 09637115409

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Guidance and Counselling	122	180	Nil	85

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	10

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
TCS, UAS International, Holiays, Mphasis, ICICI, Prudential	298	90	American Express, HCL Technology, HR Remedy, Pantaloons, Aditya Birla Group, Unico, Mente	24	15

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	36	BBA, BCOM, BBA (IB)	Commerce	College Of Engineering And Management, Amity Pune, MIT WPU, PIMS, IIMs, Lexicon Management Institute, Riim, Gla, Narsee	MBA, PDEA, CMA, PGDM, PGDBM, PGDFM, PGDEM, CA, LLB, ACCA, MCOM, PGPM

				Monjee Institute Of Management Studies, Marian Institute Of International Management, Acharya Bangalore Business School, Christ Uni.	
2019	2	BA(Eco)	Arts	Amity University, DLS	MSW, LLB
2019	16	BBA(CA), B.Sc(Comp Sc)	Science	Christ University, Dy Patil Institute, Modern College, Jaipuria Institute of Management, St. Miras College, Christ College	MA(ENG LIT), MSC(CS), MBA, MCA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	3
Any Other	13
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Freshers Day	Institutional	75
Farewell	Institutional	80
Chispa	Institutional	300
Christmas Celebrations	Institutional	36
NSS Cultural Eve	Institutional	50
Football Match	Institutional	80
Teachers Day	Institutional	47
Chocolate Bouquet	Intra College	30
Hand Painting	Intra College	12
Doodle Art	Intra College	15
Mehendi	Intra College	15

Rangoli	Intra College	31
Poster Making	Intra College	28
Photo Essay	Intra College	22
Photography	Intra College	12
T Shirt Painting	Intra College	9
Mad Ads	Intra College	16
Mime	Intra College	31
Pencil Sketching	Intra College	13
Street Play	Intra College	39
Speed Canvas Painting	Intra College	10
Fresh Flower Arrangement	Intra College	24
Fire less Cooking	Intra College	31
Elocution	Intra College	6
War Of Bands	Intra College	23
Solo Dance	Intra College	14
Duet Dance	Intra College	16
Foot It	Intra College	37
100 M Race	Intra College	20
200 M Race	Intra College	20
400 M Race	Intra College	20
4 X 100 M Relay	Intra College	20
Javelin Throw	Intra College	20
Shot Put	Intra College	20
Discus Throw	Intra College	20
Tug Of War	Intra College	44
Photo Essay Department Of Arts	Intra College	20
Poster Making Department Of Arts	Intra College	45
Independence Day	Institutional	26
Republic Day	Institutional	23
WAR OF BANDS IMPULSE18	InterCollegiate	23
GROUP DANCE IMPULSE18	InterCollegiate	79
MIME IMPULSE18	InterCollegiate	28
STREET PLAY IMPULSE18	InterCollegiate	55
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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	award/medal	Internaional	awards for Sports	awards for Cultural	number	student
2018	Gold Medal	National	1	Nill	1815	Sagar Shedge
2018	Gold Medal	National	1	Nill	2211	Apoorw Tiwari
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The members of the Students Council for the academic year (20182019) were appointed by the student development council. The Students Council comprised of representatives from advanced learner, nominated members and representatives from various departments/ committees (NSS, Students Development, Sports, Cultural, Library, Anti Ragging, Students Grievance, Women, etc) The Students Council was very active and it created a platform for them to showcase their talents, leadership qualities, their decision making and coordinating skills. It helped them to amalgamate their ideas, creativity, interests and concerns so as to contribute to their self development, development of the student's fraternity as well as development of the college and society at large. Students Council were associated with organizing a lot of activities like Fresher's Day, organizing the Inter Collegiate Fest Impulse, Teachers Day Program, Chrysalis 18 an Intra College Cultural and Sports Fest, Chispa A Youth Awareness Programme and NGO's Government Organizations. Students Development Representatives were involved in various University Programmes like the Earn and Learn Scheme, Nirbhaya Kanya Workshop for the empowerment of girls where, tree plantation, they also participated in the Savitribai Phule Pune University Youth Festival etc. The Cultural Coordinators also coordinated and ensured students participated in various inter college competitions as well. Sports Representatives were actively involved in ensuring that athletes participated in Sports Competitions and camps. On the academic front they gave suggestions for more books, journals, Library, lectures... Collectively the Students Council has shouldered various responsibilities coordinating programmes within and outside campus. They have learnt to lead, make decisions, and work as a team in order to achieve the goals. They have developed confidence and have been able to gather the trust of the college in executing the programmes. The institution encourages student representation in the academic and administrative committees of the institution. Considering students as our clients and we being the service providers, we have empowered our students to exercise their rights to safeguard their interest which will improve the quality of the service we provide. Students are appointed as members of various committees along with the faculties for sincere and unbiased opinions on various discussions. Some of the committees in which the student plays a vital role are: Grievance Cell, Library Advisory Committee, Cultural Committee, NSS Advisory Committee, Placement Cell, AntiRagging Cell, IQAC, Sports Activity Committee, Etc.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

283

5.4.3 – Alumni contribution during the year (in Rupees) :

56500

5.4.4 – Meetings/activities organized by Alumni Association :

The Alumni Association at Christ College Pune has been an integral part in the development of the institution since its inception. The association conducted four meetings in total during the period of 2018-2019. The General meeting was conducted on 24th March 2019 and subsequently three executive council meetings were also conducted on 1st July 2018, 8th September 2018 and 5th February 2019 respectively. Various points on the development of college were discussed in these meetings. The focus was on improving the quality of learning with regards to the current students of the college. Activities such as Book donation, Know Your College Sessions, Guest Lectures, Soft Skill Training, etc were undertaken by the alumni association during the year. Alumni association also extended their voluntary help in various events organized by the college during the year such as Impulse, Chrysalis, Chispa, Social Awareness Rally, Swatch Bharat Abhiyan campaign, etc.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college strongly promotes culture of decentralization and participative management to ensure a smooth functioning of all matters related to academics, cocurricular as well as administrative. The objective is achieved by implementing various committees which include not just faculty members but also administrative staff and also student representatives. There are various functional committees like IQAC, chief executive council, placement cell, exam cell, women's cell, student's grievance cell, antiragging cell, antisexual harassment cell etc. These committees meet at regular intervals for decision making and overall management of matters related to them. The students play a major and active role in not just cocurricular and extracurricular activities but also in committees like Student Council, IQAC, Antiragging cell, Placement cell, Women's cell, student's grievance cell, antisexual harassment cell etc. The representation of students gives them an opportunity to express their opinions and suggestions and to be a part of decision making as well. The Student's Council was actively involved in creating a platform for students to showcase their talents, leadership qualities, decision making and coordinating skills. As an initiative towards decentralization, Coordinators have been appointed for various departments, besides the HODs. They play an important role in ensuring improved teaching and learning practices and easy management of departmental activities. They supervise the timely submission of teaching plans and compliance reports by the faculty members, make sure that proper arrangements for substitutions are made in absence of any teacher and look after the attendance of students. This helps in the decentralization of academic and administrative duties. The success of our Inter college fest "Impulse", our intra college fest "Chrysalis" and our youth awareness programme "Chispa" can be largely attributed to the decentralization and participative management policy of the college. The Convener of the fest is supported by a core committee which helps the convener in detailed planning and execution of the fest. Further subcommittees comprising of faculty members and student coordinators are formed to supervise the smooth conduction of individual events. This process of responsibility sharing and involvement of faculty as well as students at every level helps in achieving a transparent working environment, quick decision making and innovative thinking resulting in overall better management of all the activities of college. For AQAR



submission process, committees have been formed for all criteria comprising of faculty members. Each committee works on the requirements of their criterion, collection of data and procurement of documents and evidences wherever necessary. This process ensures parallel and smooth working leading to quick and accurate results.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> <li>• Internet facility in the library to access ejournals and eresources</li> <li>• Procurement of more equipment for chemistry and physics lab.</li> <li>• Set up of Laboratory for Chemistry and Physics for pure science B.Sc</li> <li>• Softwares are used for Library Automation</li> <li>• Access of Eresources through NList database.</li> <li>• An addition of 399 new text books and reference books and subscription to 16 informative and peer reviewed UGC approved periodicals.</li> <li>• Projector facility is added to one classroom</li> </ul>
Research and Development	<ul style="list-style-type: none"> <li>• The college motivates faculty members for research. 4 of our teachers have registered for PhD this year.</li> <li>• Encourages them for publishing papers in International, National and State Level conferences, seminars, workshops.</li> <li>• The college motivates the faculty members and students to organize various seminars and conferences at institutional, state, national and international level.</li> <li>• 2 International conferences and 1 state level seminars have been conducted in the college</li> <li>• 8 faculty members from college attended an Intensive Workshop on “Building Excellence in Research and Publications: The New Navigation” held at Christ University, Lavasa.</li> </ul>
Human Resource Management	<ul style="list-style-type: none"> <li>• Motivating the faculty members to participate in Refresher and Orientation courses by providing financial aid.</li> <li>• Arrangement of training programme related to Mognasis, attendance management app for teaching staff.</li> <li>• Maintenance of various cells like grievance cell, antiragging cell, anti sexual harassment cell etc.</li> </ul>

- Health checkup of First Year students
- Interest free loans have been given to staff members on requirement basis.
- Financial assistance provided to support staff on medical grounds.
- Faculty Development Programme was conducted for teaching staff at Christ Deemed to be University, Bengaluru.
- Orientation programme for teaching staff at the beginning of the academic year.
- An improved performance appraisal system has been introduced with a proforma formulated by IQAC. This helps the staff in self analysis and understanding the scope of improvement.

Curriculum Development

- Three of our faculty members attended a workshop on syllabus restructuring of BBA, BBA(IB) and BBA(CA) conducted by Savitribai Phule Pune University.
- The college organized field visits, study tours and industrial visits to various companies like Barclays, Katraj Milk dairy, Infosys and Classic Auto Tubes which helped the students to gain a more practical knowledge and hands on experience about the working of an organization.
- A seminar on Environmental Law and Awareness and a State Level seminar on Technologies that will rule the world in 2020 and beyond was conducted for our students. The college believes that learning skills of the students are greatly enhanced through participation in different seminars.
- A two day workshop on "Digital Marketing" was conducted

Industry Interaction / Collaboration

- MoUs have been signed with Bhopal Institute of Social Sciences, Bhopal, ITIVIA Technologies Pvt Ltd, Pune, Make Intern (Mohipuri Technologies Pvt Ltd) Association of Chartered Certified Accountants, London, International Skill Development Corporation, Bengaluru TASASHEEL Marketing Solutions, Sharjah The college remains in constant touch with all these organizations and industries to bridge the gap between industry and academia.
- Industrial Visits to Barclays, Infosys, Classic Auto Tubes and Katraj Milk Dairy helped to broaden the real life experience of the students.
- Eminent members and

experts from industries are invited as guest speakers in the college.

Admission of Students

• The college follows a well defined policy for admission of students. • After filling up of application form, the applicants are required to attend counselling session in order to identify the streams they want to undertake based on their aptitude. There after a panel interview is conducted followed by an interview with the Director.

Teaching and Learning

The college encourages activity based learning methodologies like Mock vouching, Role Play, GD etc. • A more practical approach towards learning methodology is adopted by making the students participate in business plans and paper presentations. Logical reasoning and Maths aptitude tests, C/CPP Programming etc. are conducted to develop and enhance the problem solving aptitude of students. • As a part of experimental teaching and learning a Student Exchange Programme was conducted wherein the students of Christ College, Pune had an opportunity to visit BSSS, Bhopal campus. In turn their students were invited to our college. This exchange helped to create a platform for cultural and intellectual enrichment of students. • As an initiative towards experimental learning, a 2 day field survey was conducted by our students on Perceptual Mapping of Creativity An Exploratory Approach. This helped the students have a better understanding of the concept of Research.

Examination and Evaluation

• Apart from university exams, regular internal class tests are conducted. The college follows the policy of continuous evaluation and assessment of students through projects, work assignments, group discussions, powerpoint presentations besides traditional written examination. • In the month of February an extra internal exam is conducted to make the students familiar with the pattern of University examination. • After every internal examination a detailed analysis of the academic performance of the students is done. Remedial classes are conducted for slow learners. If

required, a discussion is held with the parents also, regarding the scope of improvement in the performance of the student.

### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<ul style="list-style-type: none"> <li>Biometrics system has been installed to manage attendance of the staff.</li> <li>Moggrasis is been used to manage the attendance of students.</li> <li>Vriddhi software is used in the Library</li> </ul>
Finance and Accounts	<ul style="list-style-type: none"> <li>Computerised office and accounts section</li> <li>Maintaining the college accounts through Tally</li> </ul>
Student Admission and Support	<ul style="list-style-type: none"> <li>Softwares Moggrasis and Vriddhi are used for maintaining and managing student database.</li> </ul>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Sony John Chundattu, Anish Michael, Jiji Johnson, Biju Sebastian, Assunta Mendonca Sandhir, Nilima Shingate, Deepa Sujith, Kallol Bose, Priya Wahab, Priti Khandve, S Patricia LR, Yogesh Patil, Rubu Phumale, Anjuna D. Raj, Leena Sanu, David Vidhate, Nisha M	Faculty Development Programme conducted by Centre for Education Beyond Curriculum, Christ (Deemed to be) University, Bangalore	N/A	189783

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	teaching staff	non-teaching staff				
2018	Training programme for Mograsis	N/A	17/10/2018	17/10/2018	34	Nil
2018	N/A	Computer training to enhance their computer skills.	18/07/2018	18/07/2018	Nil	10
2018	Training programme for ISO Certification	Training programme for ISO Certification	11/08/2018	11/08/2018	34	10
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme by CEDBEC at Christ (Deemed to be) University, Bangalore	29	14/06/2019	16/06/2019	3
Faculty Development Programme on Soft Computing Approaches and Implementation	3	17/12/2018	21/12/2018	5
Econtent Development for effective teaching	1	26/12/2018	27/12/2018	2
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
21	13	12	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

Casual leave, Duty leave, Maternity leave, Fees concession for wards of staff, Provident Fund, Interest free loan facility, Tieup with doctor, Felicitation on achievement, Canteen subsidized rate, Tea club, Bank in campus, RO drinking water, Free uniforms, Promoting higher studies, International Conferences, State level seminars	Accommodation facilities, transport facilities, tea club, Interest free loan facility, Tieup with doctor, Canteen subsidized rate, Bank in campus, RO drinking water, Free uniforms	Hostel, Medical checkup, Tieup with doctor, Felicitation on achievement, Canteen subsidized rate, Bank in campus, RO drinking water, Free uniform material, Security on campus, Adequate sanitation facilities, sanitary napkins Vending machine, girls common room, counseling and guidance centre, Earn and Learn scheme, Nirbhaya Kanya Abhiyan
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#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college has a mechanism for internal and external audit. The accounts of college are audited regularly by competent authorities through two phase audit mechanism as follows: INTERNAL AUDIT: The internal audit is conducted on yearly basis. For the financial year 201819, it was conducted by the general auditor of CMI Congregation, Fr. Johny Edapulavan CMI during the period 1720 July 2019 during which accounts of the financial year are audited. The internal auditor also checks and verifies the previous years external audit . Receipts, cash books, account vouchers and other records are presented with necessary documents for evidence to the internal auditor. The auditors report is presented to the manager and secretary of the institute. Necessary suggestions and recommendations are noted. EXTERNAL AUDIT: Carmel Vidya Bhavan, PuneChrist College is registered under Public Trust no. F1009 (Pune). The external audit was conducted by CA Ronald J. Rosario and Associates for the financial year 201819 during the period 15 April to 15 July 2019. The accounts are prepared in accordance with the generally accepted accounting principles. The accounts are prepared on the basis of double entry system. Receipts and disbursements are shown .Receipts have been credited to income/embarked funds and are checked with documentary evidence. Cash books, account vouchers and other required records are produced for verification. Cash and bank balances are presented for verification with the books of accounts on the date of audit. The property and funds of the public trust are applied for the objective of the trust i.e. secular education. Minute book of the proceedings of the meetings are maintained by the trust.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individuals and Philanthropists	354500	Inter Collegiate Fest and Youth Awareness Programme
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

1950000
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#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Financial support through sponsorships is provided by parents of students and alumni's for Intercollegiate Fest and Youth Awareness programmes 2. Parents act as resource persons for Seminar/ Guest lectures on different occasions for enhancing students welfare. 3. Active participation of parents in social awareness programmes. 4. Discussions with parents during PTA meeting regarding the reports obtained from the Mentoring program.

6.5.3 – Development programmes for support staff (at least three)

1. Orientation programme ( 18/7/18) 2. Basic Behavioral skills workshop( 26/10/18) 3. Disaster management workshop(7/1/19)

6.5.4 – Post Accreditation initiative(s) (mention at least three)

As recommended in the Peer Team Report during the first NAAC accreditation process, following initiatives were taken by the IQAC: 1. Five MoUs were signed with industries and other organizations to conduct training programmes, workshops and student exchange programmes and also to give guidance for competitive examinations. 2. Two International Conferences and one State level seminar were conducted with the help of external funding agencies for faculty to promote research culture. More papers were published by our faculty members and 4 of our teachers registered for PhD. 3. A full time Placement Officer was appointed and placement and internship facilities were strengthened with more number of students getting enrolled and getting placed compared to previous years 4. As part of quality enhancement initiative the college got certified by ISO ( 9001:2015 ) 5. Digital Attendance Management System for more efficient marking of attendance of students was introduced 6. An online feedback system for students and parents was initiated 7. A Faculty Development Programme for the teaching staff was organised by the college at Christ( Deemed to be) University, Bangalore

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	ISO Certification	21/09/2018	21/09/2018	20/09/2019	1581
2019	Online Student Feedback System	01/04/2019	01/04/2019	13/04/2019	1574
2019	Faculty	14/06/2019	14/06/2019	16/06/2019	29

	Development Programme				
2019	International Conference on Environment and Ecology	18/02/2019	18/02/2019	21/02/2019	120
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Self defence Workshop	09/01/2019	10/01/2019	100	Nil
Women Empowerment- Guest Lecture on Self-defence	10/01/2019	10/01/2019	25	25
Awareness Drive on Gender Equity	13/02/2019	13/02/2019	25	25
Womens' Day	08/03/2019	08/03/2019	25	25
Gender Equity- On-Campus Survey	13/03/2019	13/03/2019	25	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>1. Use of Renewable resources Solar Power: Around 13KW of power requirement is met through solar panel installed in the campus. 2. Water waste management The College is well equipped with the facility of rain water harvesting. We are using roof top type rain water harvesting system which collects rain water from the roof of the building and divert it to a storage tank with a capacity of 5Lakh liters. The dimension of the tank is 13.84m (length) x 11.72m (width) x 3.10m (height). During water crisis, this stored water is used by the local community too. 3. Percentage of lighting power requirements met through LED bulbs Around 22 of power saving in the campus is done by using and replacing the conventional light bulbs by LEDs. 4. Paperless Office Online attendance system and digitalized student's data is promoted in campus to save paper. 5. Plantation Drives Through NSS activities, the college undertake plantation of both perennial and seasonal plants every year in and off the campus.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	3
Physical facilities	Yes	5



Provision for lift	Yes	5
Ramp/Rails	Yes	5
Rest Rooms	Yes	5

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	11/12/2018	7	NSS Special Winter Camp	To render service for overall development of the adopted Bakori Village	35
2018	1	1	01/12/2018	3	HIV/AIDS Awareness Rally	Observance of World Aids Day	105
2018	1	1	05/11/2018	7	Balmela HIV/AIDS Awareness camp	HIV/AIDS Awareness	12
2018	1	1	15/08/2018	4	Hum Fit Toh India Fit Campaign	Health And Fitness awareness	53
2018	1	1	15/09/2018	6	Plantation at Bakori Village	Green initiative	55
2018	1	1	27/12/2018	5	Law exam (National Law School of Indian University)	Exam Center	169
2018	1	1	10/08/2018	4	Hum Fit Toh India Fit Campaign	Health And Fitness awareness	53
2018	1	1	13/08/2018	2	Historical place cleaning drive at	Cleanliness Drive and protection	55

					Aga Khan Palace	g National Monuments	
2018	1	1	24/09/2018	2	Rally on Swachh Bharat Abhiyan Rally	Awareness on cleanliness	55
2018	1	1	25/09/2018	4	Street cleanline ss Drive at Wadgaonsheri	Awareness on cleanliness	55
2018	1	1	26/09/2018	6	Door to Door Public awareness drive on Hum Swachh Toh Bharat Swachh	Awareness on personal hygiene and cleanliness	55
2018	1	1	21/06/2018	5	Law exam (National Law School of Indian University)	Exam Center	303
2019	1	1	13/01/2019	3	PMI Pune Half Marathon	Fund raising Drive for Prisons rehabilitation	14
2019	1	1	22/01/2019	6	Blood Donation Camp	Importance of donating blood for saving human life.	151
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book 201819	15/06/2018	The college publishes Handbook every year for students, staff and stakeholders emphasizing on the code of conduct. The handbook gives insight of the

Institution, its heritage and inspiration. It focuses on the vision, mission and core values of our institute. It also enlists the various courses offered along with syllabus and fee regulations. Information about infrastructure other facilities such as library, laboratories, gymnasium, cafeteria, stationery shop, auditorium, smart room etc. is provided. The handbook emphasizes on the campus culture particularly on the dress code, leaves, identity card, discipline, etiquettes, examination, library rules, behaviour in laboratories, attendance and academic progress.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Historical place cleanliness drive at Aga Khan Palace	13/08/2018	13/08/2018	55
Independence Day	15/08/2018	15/08/2018	155
Kerala Flood Relief Drive	21/08/2018	28/08/2018	283
Swachh Bharat Abhiyan	24/09/2018	24/09/2018	55
Surgical Strike Day	28/09/2018	29/09/2018	55
Gandhi Jayanti	02/10/2018	02/10/2018	50
Unity Day	31/10/2018	31/10/2018	50
Youth Day	12/01/2019	12/01/2019	50
Traditional Day	26/01/2019	26/01/2019	100
Womens Day	08/03/2019	08/03/2019	50
Republic Day	26/01/2019	26/01/2019	105
Voters Awareness Drive	11/04/2019	11/04/2019	55

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Promoting usage of Bicycles and using ecofriendly mode of transportation by celebrating 'Bicycle Day' 2. Public Transport is used by 30 of our students and

10 staff members for daily commute. 3. Pedestrian Friendly Roads - The walking area inside the campus is quite wide which facilitates safe and easy movement. Segregated bins are installed in the campus and cleanliness awareness drives are promoted to keep environment plastic free. 4. Rain water harvesting structure with a capacity of 5 Lakh liters of storage tank. During scarcity of water, this stored water is used by the local community too. 5. Waste Management : Solid waste management - The College has implemented vermiculture compost unit to convert the organic waste into fertilizer. The students are accustomed to use bins placed all around the campus and classrooms. Remains of wastes are periodically used for vermiculture. Liquid waste management Recycling of water is promoted through rain water harvesting. Ewaste management In keeping up with our commitment to sustainability, we practice ewaste disposal by storing in a warehouse from where it is handed over to ewaste collectors. 6. Use of Renewable resources Solar Power: Around 13KW of power requirement is met through solar panel installed in the campus. 7. Percentage of lighting power requirements met through LED bulbs : Around 22 of power saving in the campus is done by using and replacing the conventional light bulbs . 8. Paperless Office: Online attendance system and digitalized student's data is promoted in campus to save paper. 9. Plantation Drives: Through NSS activities, the college undertake plantation of both perennial and seasonal plants every year in and off the campus.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. STUDENTS' RECOGNITION AWARDS Objective of the practice The practice aims to appreciate and honour the consistent efforts of students and motivate them to excel in their areas of expertise making them grow within and nurturing the potential of students, enabling them to carve their unique paths. Awarding and felicitating students ensures continuous improvement in their performance as per the quality policy to achieve the vision and mission of the institute. It helps to facilitate selfgrowth and actualization of potential of the students through myriad ways of empowerment and competence building. Practice To provide a platform and enhancing the performance of the students in pursuit of excellence, the college initiated this practice of awarding the students for their outstanding performances in various fields. The college executive council conducts a meeting in which various award titles are discussed and confirmed. The third year class teacher incharges nominate the students on the basis of merit and their performance in different areas like academics, arts, extracurricular activities, keycontributions, attendance, behavior and overall performance. In the chief executive meeting the names of students to be felicitated are evaluated and confirmed. The awards are conferred at the end of the academic session. The mode of award is in terms of certificates and mementoes. Following awards for appreciating the students are given: ? Academic Toppers of each class ? Perfect Attendance ? Mr Ms Vibrant foot ? Artistic Talent ? Outstanding Service ? Best Student of each Department ? Best Helping Hand ? Most Enthusiastic Student ? Mr Ms Christite (Best Students of the year)

2. FEE CONCESSION Objective of the Practice Fee concessions are given to the students with an objective to ensure that financial problems do not hinder the path of education. Empowering the less privileged ones and providing education to all is the main purpose of the institute. The Practice To fill the gap between student and teacher, the college promotes mentor mentee system. Every student who is admitted to the college is assigned a mentor. Frequent interactions with the mentor and mentee take place depending on the need of the mentee to discuss problems and issues. Through this system the mentor identifies the students who belong to financially weaker sections. These students who have financial constraints are free to submit the fee concession forms duly signed by their parents to the college office. The names of these

students are then put forth to the managing committee of the college. The committee discusses the case of these students looking into the genuine need, attendance in class and over all behavior. The parents are called along with the ward to discuss and confirm. The percentage of fee to be waived off depends on the financial condition and annual income of the family. Sometimes even full fee is waived off considering the poor financial state of student.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://christcollegepune.org/igac/best-practices-institutional-distinctiveness/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Adhering to our motto 'Enlighten to Excel' and aiming to provide holistic development to the students, Christ College not only provides opportunities for academic learning but also nurture social, emotional and ethical learning, so that our students stand out as responsible citizens in challenging competitive complex world. In our association with the young generation we could grasp that, the youth energy, their vigor, and enthusiasm should be channelized to assess and design a contented and harmonious life. To achieve this, they should attach themselves emotionally to certain beliefs and values and that is the motive behind organizing a very distinctive Youth Awareness Programme 'Chispa', involving more than 400 students. Every Chispa that is conducted aims to ignite a spark in the young minds to think and act prudently towards the challenging issues of this situational world. The themes chosen are very near and dear to everyones existence in this world. We envision to mould our students not only to be innovators, explorers, scientists but also best engineers with social consciousness and architects of a beautiful lifecontributing towards a happy society, a great nation and a peaceful world. While giving an insight, empowering them, encouraging them and thereby bringing positive contributions from their part to this society, we also try to exhibit their talents, skills and potentialities threaded into a theme expressed into a musical dance drama choreographed and directed by our own students with the help of faculty. With around 3000 to 4000 people witnessing the programme, Christ College emerges as a unique institution in the vicinity bringing awareness not only to the students within but also to the local people, to experience and comprehend the hardcore realities of life and aid their children to surpass the difficult situations of life. In general it is the team effort of students and teachers divided into various areas of function that put up this spectacular show which is always supported by the management and helped by the alumni students in various areas of choreography. Right from the scratch, involvement of students in conducting this programme helps in moulding their personality, interpersonal skills and enabling them to generate better social relationships and thus turning them out to be integral human being.

Provide the weblink of the institution

<https://christcollegepune.org/igac/best-practices-institutional-distinctiveness/>

### 8.Future Plans of Actions for Next Academic Year

- More number of Quality related conferences and seminars
- To promote better research culture and motivate teachers to publish more research papers.
- To initiate Incubation center and entrepreneurship cell
- More number of add on courses, certificate courses, skill development programmes.
- Accelerate placements and internships
- To formulate Academic and Administrative audit

committee • To gain permanent affiliation status • To motivate teachers to develop econtent and to attend more of short term courses, refresher courses • Better Alumni engagement in the activities of the college.